

Minutes  
Okaloosa County Board of Commissioners  
Tuesday, May 16, 2017– 8:30 AM  
Okaloosa County Administration Building

**This is a meeting summary and does not constitute the official minutes.**

**I. Employee Awards**

**II. Public Information Update**

**III. County Administrator's Update**

**IV. County Attorney's Update**

**V. Commissioners' Minute**

**VI. Clerk of Court's Update**

**VII. Public Comments**

**VIII. Visitor**

1. James D. Neilson, Jr, Chairman, Mid-Bay Bridge Authority to present the Fiscal Year 2018 Budget and Certified Resolution to the Board of Commissioners for Approval. District: 1, 3 & 5

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Kelly Windes, Commissioner District 5
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

2. Representatives from Florida Public Health to present an initiative for a Healthy Okaloosa Worksite. District: All.

**For informational purposes only.**

**IX. Public Hearing**

1. Public Hearing for the Adoption of an Ordinance Extending the Ninth Cent of the Local Option Gas Tax. Dist: All

<b>RESULT:</b>	<b>ADOPTED [4 TO 1]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Kelly Windes, Commissioner District 5
<b>AYES:</b>	Carolyn Ketchel, Graham Fountain, Kelly Windes, Nathan Boyles
<b>NAYS:</b>	Trey Goodwin

**Line 45 "extend from 2017" should be 2018.**

**Commissioner Goodwin proposed a 10 year sunset instead of 26 years. Voted nay to the 26 year sunset, not the tax.**

2. Public Hearing for the Adoption of an Ordinance Extending the Six Cents of the local option gas tax. Dist: All

<b>RESULT:</b>	<b>ADOPTED [4 TO 1]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>AYES:</b>	Carolyn Ketchel, Graham Fountain, Kelly Windes, Nathan Boyles
<b>NAYS:</b>	Trey Goodwin

**Commissioner Goodwin opposed the 26 year sunset, not the tax.**

3. Public Hearing for the Adoption of an Ordinance Amending Division 2 of the Code of Okaloosa County. Dist: All

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>SECONDER:</b>	Kelly Windes, Commissioner District 5
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

## X. Consent Agenda

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

**Items # 9 and #39 pulled for discussion.**

**#9 - Pulled by Commissioner Fountain. Read Proclamation. Mover: Fountain. Second: Boyles. Approved 5-0**

**# 39 - Pulled by Commissioner Goodwin. Mover - Goodwin. Second - Fountain. Item tabled, 5-0.**

1. [AP] Request approval of Change Order No. 1 with Environmental Management Resources of Washington, Inc. to extend the construction time of the Eglin Air Force Base Aircraft Rescue and Firefighting Development Project. District 5
2. [AP] Request approval for direct payment of the April 20, 2017 Vincent Jones Roofing Invoice in the amount of \$7,150.00. District 1
3. [AP] Request approval for direct payment of the May 2, 2017 Collins Tree Expert Invoice in the amount of \$1,000.00. District 5
4. [AP] Request approval of Amendment to Interlocal Agreement with City of Destin to Eliminate the Provision Creating an Airport Compatibility Advisory Committee. District 5
5. [CAO] Pam Tedesco, Chair of the CareerSource Okaloosa Walton Board of Directors requests that the Okaloosa Board of County Commissioners appoint three new business members to the CareerSource Okaloosa Walton Board of Directors - District: All.
6. [CAO] Approval of Budget Resolution(s) & Transfer(s). Dist: All
7. [CAO] Request approval of minutes for the 04.04.2017 & 04.18.2017 Regular BCC Meetings. Dist: All
8. [CAO] Request approval of a Resolution submitted by Surety Land Title of Florida, LLC for an Okaloosa Island Leasehold Conversion. Dist: 2.
9. [CAO] Request approval of and authorize the Chairman to execute a Proclamation declaring May 21-27, 2017 as "Emergency Medical Services Week" in Okaloosa County. Dist: All.
10. [COR] Request authorization from the Board for the Clerk of Court's Contracts & Grants Office to submit an on-line grant renewal application to the Florida Department of Agriculture and Consumer Services for juvenile inmate meals, as part of the National School Lunch Program (NSLP), and to approve Amendment #4, which reflects necessary revisions to the associated Wellness Policy. Dist: All
11. [GM] Request approval of amendment of licensing and maintenance agreements with Trapeze Software Group dba Tripspark to provide licensing, maintenance, and training for Drivermate software - Dist: All
12. [GM] Request approval of Interlocal Agreement with the City of Mary Esther for Building Permit Review and Inspections Services - All Districts
13. [HR] Request consideration and approval of proposed changes to the Human Resources Policy Manual. District: All.

14. [NON-BCC] Request approval of Law Enforcement Trust Fund disbursements in the total amount of \$5127.00 for Crime Prevention-related activities & Drug Abuse Prevention-Education. Dist: All.
15. [PS] Request approval for final payment to Dr. Christopher D. Tanner for Medical Director Services provided under Contract #C09-1721-PS in the amount of \$645.12. District: All
16. [PS] Request approval of the School Bus Disaster Transportation Lease renewal with the Okaloosa County School Board for utilization of buses for emergency transportation. District: All
17. [PS] Request approval for final payment to the Emerald Coast Healthcare Coalition for the All-Hazards Incident Management Team training course provided under Contract #C17-2508-PS in the amount of \$10,000.00. District: All
18. [PS] Request approval for direct payment of the April 2017 Airgas oxygen invoice for a total of \$3,800.14. District: All
19. [PUR] Request approval of Donation of used books and DVDs to 3 non profit agencies in Okaloosa County. Dist: All
20. [PUR] Request approval to award bid to WDR Mechanical Contractors Inc. for replacement of ECCC Chiller #2 (RFB TDD 42-17) (District: ALL)
21. [PUR] Request approval to award bid to AITEC Industries for one (1) Regular Cab Bucket Truck 4X2 to be used at the Traffic Department (RFB FLT 40-17) (District: ALL)
22. [PUR] Request approval of the contract with Realty House Commercial Property, Inc. to provide real estate leasing broker services. (RFP BCC 02-17) (District ALL)
23. [PUR] Request ratification of the contract with ERMCO IV, L.P. for the Preventive Maintenance Boarding Bridges for Destin-Fort Walton Beach Airport. (RFB AP 11-17) (District: 2)
24. [PUR] Request approval of the contract with George Kountoupes Painting Co. Inc. for Repair & Paint Water Storage Tanks (2017). (RFB WS 19-17) (District: ALL)
25. [PUR] Request approval of the contract with Lewis Funeral Home, Inc. for disposition services for unclaimed and/or indigent deceased persons' remains. (RFP BCC 17-17) (District ALL)
26. [PUR] The purchase of two (2) New 2017 Chevy Colorado Crew Cab 4X4 Midsize Pickup Trucks. District: ALL
27. [PUR] Request approval of the contract with IronPlanet, Inc. DBA GovPlanet to provide online auction services. (ITQ PUR 20-17) (District ALL)
28. [PUR] Purchasing requests Board approval to auction fixed assets and other items through Bidilla, Inc (C14-2104-PUR). (District: All).

29. [PUR] Request modifications to the standing selection committee for all procurements. Dist: ALL)
30. [PUR] Request approval of the contract with Contracting Limited, Inc. dba The Flooring Authority for the Carpet Replacement at the Destin-Fort Walton Beach Airport. (RFB AP 26-17) (District: 2)
31. [PUR] Request approval of the change order to C17-2553-TDD to add one month to the completion date and to add \$90,000 to the total contract price to construct two (2) artificial reefs. (District 3 and 5)
32. [PW] Request approval of final payment in the amount of \$6,845.96 To Emerald Coast Striping, LLC. for the PJ Adams Parkway Safety Improvements LAP project. District: 3
33. [PW] Request to Schedule a Public Hearing for the vacation of platted right-of-way adjacent to Lot 10, Block A, Eglin Highway Subdivision. Dist: 2.
34. [PW] Request approval of a Special Event Permit to utilize County public beach behind Gulf Dunes condos on Saturday, July 8, 2017 for a large wedding to be held from 5:00 p.m. to 8:00 p.m. District 2
35. [PW] Approval of a request by Boomer Beach Fitness, LLC for a 2017 Qualified Beach Vendor Certificate . District 2.
36. [PW] Approval of a request by Emerald Coast Volleyball Club for a 2017 Qualified Beach Vendor Certificate. District: 2
37. [PW] Request approval of a Special Event Permit to utilize Ross Marler Park for a day High School Summer Camp picnic to be held May 31, 2017 from 1:00p.m. - 3:00 pm , sponsored Shades Mountain Baptist Church. District: 2.
38. [PW] Request the acceptance and approval to enter into a Limited License Agreement allowing encroachment into the right of way access to Edrehi Drive Boat Ramp Dist: 5.
39. [RM] Request the Chairman's signature on the Proshare Agreement. District: ALL
40. [SOE] Request approval and authorize the Chairman to execute a Certificate of Matching Funds for Fiscal Year 2016-2017 Federal Elections Activities Plan Grant for a County 15% match of \$4,680.19 submitted by the Supervisor of Elections. District: All.
41. [TDD] Request approval of Aqua Media Authorization for Martha Stewart Living in the amount of \$52,000. District: 2,4,5
42. [WS] Request approval of a contract renewal (C15-2324-WS) with Test America Laboratories, Inc. for outside laboratory services. District: All.
43. [WS] Request approval of lease renewal with Office of Criminal Conflict and Civil Regional Counsel. (L16-0423-WS) (District: 3)

**XI. Department Business****A. Darrel Jones/Tourist Development**

1. Request approval of task order 15 revised #2 “FY 2016 & FY 2017 Coastal Engineering Support Services”, Taylor Engineering contract C14-2117-TDD.

<b>RESULT:</b>	<b>ADOPTED [4 TO 1]</b>
<b>MOVER:</b>	Kelly Windes, Commissioner District 5
<b>SECONDER:</b>	Nathan Boyles, Commissioner, District 3
<b>AYES:</b>	Carolyn Ketchel, Graham Fountain, Kelly Windes, Nathan Boyles
<b>NAYS:</b>	Trey Goodwin

2. Request approval of Snorkel and Fish Haven FDEP Permits. Dist: All

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Windes, Commissioner District 5
<b>SECONDER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

**B. Elliot Kampert/Growth Management**

1. Presentation and Request for Approval of Transit Marketing and Awareness Initiatives by BowStern Marketing Communications - All BCC Districts

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

2. Request approval of setting two public hearings to consider adopting an ordinance amending the County Land Development Code to provide siting and development standards for medical marijuana dispensing facilities and treatment centers - All BCC Districts

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

**Above vote was to schedule public hearing dates of June 6th in Crestview, June 20th in Shalimar.**

**Second vote was for times of 9:00 A.M. or shortly thereafter vs 5:01 P.M.  
Mover - Boyles. Second - Fountain. Approved 5-0**

3. Request approval of the final plat for Navy Street Place - District 4

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Trey Goodwin, Commissioner District 4
<b>SECONDER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

**C. Jason Autrey/Public Works**

1. Requesting Board approval and authorization for the Chairman to execute Task Order 7 with AVCON, Inc. for Study and Design Services Related To Lake Lorraine Stormwater Drainage Basin Improvements. District: 2

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Trey Goodwin, Commissioner District 4
<b>SECONDER:</b>	Kelly Windes, Commissioner District 5
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

2. Approval of a Florida Department of Transportation Roadside Beautification Assistance Joint Participation Agreement for landscape improvements. District: 4 & 5

<b>RESULT:</b>	<b>ADOPTED [3 TO 2]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>AYES:</b>	Carolyn Ketchel, Graham Fountain, Nathan Boyles
<b>NAYS:</b>	Kelly Windes, Trey Goodwin

3. PJ Adams Right-of-Way Policy Resolution. District: 3

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

4. Informational update and discussion on direction regarding the lease with Pier Associates for the Okaloosa Island Pier and Restaurant. District 2

<b>RESULT:</b>	<b>ADOPTED [4 TO 1]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Kelly Windes, Commissioner District 5
<b>AYES:</b>	Carolyn Ketchel, Graham Fountain, Kelly Windes, Nathan Boyles
<b>NAYS:</b>	Trey Goodwin

**Above vote was to have a finding of breach of lease, Administrator determines compliance by May 24th. If not in compliance, staff to take possession of premises with the exception of Angler's restaurant. Commissioner Goodwin believes the motion will invite litigation and prefers to wait 3 weeks.**

**Second motion by Commissioner Boyles: Ensure continuity of operations May 24th. Direct staff to contact entities with existing concessions with the County and to negotiate for emergency concession services. Use existing temporary employment contractors to provide for continuity. Second - Windes. Approved 4-1. Nay - Commissioner Goodwin.**

**Third motion by Commissioner Boyles: Develop RFP (Request for Proposals) to seek medium to long term concessionaire with responsibilities of the pier, not the restaurant, to include a scoring matrix for consideration by the BCC. County Attorney Greg Stewart suggested more flexibility to staff, so no limit to the number of concessionaires to be considered. Second - Commissioner Windes. Adopted 5-0.**

**Revised the second motion to allow any concessionaire, leasehold, any business operating around pier to be considered. Motion - Boyles. Second - Windes. Approved 5-0.**

## XII. New Business

1. [CAO] Request Approve of Agreement with Department of Revenue for Civil Process Services and Approval of Implementing Agreement with the Sheriff of Okaloosa County . Dist: All



<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Trey Goodwin, Commissioner District 4
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

### XIII. Public Comments

*Okaloosa County adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to this meeting upon request. Please call the County Administrator's Office at (850) 651-7515 to make a request. For Hearing Impaired, Dial 1-800-955-8771 (TDD), and 1-800-955-8770 (Voice). Requests must be received at least 48 hours in advance of the meeting in order for Okaloosa County to provide the requested service.*

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