

Minutes  
Okaloosa County Board of Commissioners  
Tuesday, November 6, 2018– 8:30 AM  
Crestview City Hall Council Chambers

**This is a meeting summary and does not constitute the official minutes.**

**I. Call to Order**

*A. Invocation*

*B. Pledge of Allegiance*

**II. Employee Awards**

**III. County Administrator's Update**

**IV. County Attorney's Update**

**V. Clerk of Court's Update**

**VI. Public Comments - Please fill out a Speaker Card**

**VII. Consent Agenda**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Carolyn Ketchel, Commissioner District 2
<b>AYES:</b>	Fountain, Windes, Goodwin, Boyles, Ketchel

1. [CAO] Request approval of the minutes for the 10.2.2018 Regular BCC Meeting and the 10.8.2018 Emergency Meeting. Dist: All
2. [AP] Request approval of Breshan Enterprises Hangar Amendment to correct a typographical error on their Assignment of Lease that was approved by the Board on August 21, 2018. Dist: 5 - Windes

3. [AP] Request approval of Powertel/Memphis, Inc. (T-Mobile) L10-3070-AP Lease termination at the Destin - Fort Walton Beach Airport. Dist: 2 - Ketchel
4. [AP] Request approval of RS&H, Inc. Contract renewal and amendment for professional architectural engineering and aviation planning services for the Okaloosa County Airports. Dist: 1 - Fountain, 2 - Ketchel, 5 - Windes
5. [AP] Request approval of Enterprise Fleet Management Amendment Four to lease five (5) vehicles for Airport use. \$2,038.94 per month. Dist: 1 - Fountain, 2 - Ketchel, 5 - Windes
6. [AP] Request approval of Hudson Group Lease Amendment to change the expiration date of their Lease to match the expiration date of the Hudson Group Contract. Dist: 2 - Ketchel
7. [AP] Request approval of Michael Baker International, Inc. contract renewal and amendment for professional architectural engineering and aviation planning services for the Okaloosa County Airports. Dist: 1 - Fountain, 2 - Ketchel, 5 - Windes
8. [CAO] Per Florida Statute 136.06, a link to checks written and payments made (warrants) is provided for Board information and review. Dist: All
9. [COR] Request approval of Amendment #1 to the Memorandum of Agreement between the Florida Department of Corrections and Okaloosa Board of County Commissioners for the Victim Notification and Information Service Network (VINE). Dist: All
10. [GM] Request approval of the final plat for Water's Edge of Niceville Phase 2. Dist.: Windes
11. [GM] Request to Self-Certify the Transit Asset Management Plan as required by 49 U.S.C. 625. Dist: All
12. [GM] Request approval of cost allocation for Fleet maintenance for FY18 and authorize payment for the FY18 Fleet invoice from maintenance funds. Dist: All.
13. [OMB] Request approval of the contracts with American Consulting Engineers, LLC, Mott MacDonald Florida, LLC, DRMP, Inc., HDR, Inc., Avcon, Inc. and Baskerville-Donovan, Inc. for General Engineering Services for the Public Works Department (RFQ PW 51-18). Dist: All
14. [OMB] Request approval of the contract with Siemens Industry, Inc. to provide Security Maintenance, Repair and Support Services for the Okaloosa County Airports for \$138,438 with a \$200,000 allowance for equipment or additional maintenance costs (RFP AP 64-18). Dist: 2
15. [OMB] Request approval of \$41,580 USDOJ FY 2018 Edward Byrne Memorial Justice Assistance Grant Agreement for the Sheriff's Office. Dist: All

16. [OMB] Request approval of the contract with Global Industrial for the Sale of Scrap Brass Meters for the Water and Sewer Department with an estimated value of \$127,212.50 (ITQ WS 76-18). Dist: All
17. [OMB] Approval of Budget Resolutions and Budget Transfers. Dist: All
18. [NON BCC] Request approval of Law Enforcement Trust Fund disbursements in the total amount of \$3,000.00 in support of Crime Prevention, Drug Abuse Prevention & Education, and the School Resource Officers (SRO). Dist: All.
19. [PS] Request approval to accept 2018-2019 Emergency Medical Services County grant funding in the amount of \$20,669.00. Dist: All
20. [PW] Request approval of a Public Event Permit for the Toys 4 Tots Ride, to be held November 18, 2018 8:00 a.m. - 4:00 p.m. Dist: All.
21. [PW] Request approval of Addendum # 10 to Household Hazardous Waste Contract# C14-2099-PW District: ALL
22. [PW] Request approval of Amendment #1 to Task Order #2 on Contract C16-2347-PW for CEI services on Okaloosa Lane Improvements by HDR Construction Control Corp. Dist: 1 - Fountain
23. [PW] Okaloosa Island Public Beach Access Improvements - Change Order 3 (time extension at no cost) to revise Final Completion/Ready for Final Payment Date Dist: 2- Ketchel
24. [TDD] Request approval to reimburse public safety expenditures funded by tourist development taxes: Okaloosa lifeguards \$70,752.28; Sheriff \$67,022.42. Dist: 2- Ketchel, 4- Goodwin, 5- Windes
25. [TDD] Request approval to issue payment in the amount of \$6,276.68 for Matrix invoice # 23693 for water quality monitoring. Dist: 2- Ketchel, 4- Goodwin, 5- Windes
26. [TDD] Request approval to revise Aqua media authorization CP02MT to reflect reallocation of funds from Coastal Living to Southern Living; net total remains \$1,050,455. Dist: 2- Ketchel, 4- Goodwin, 5- Windes
27. [TDD] Approve ratification of 60-day \$500K contract C19-2741-TDD with BooneOakley for Hurricane Michael media services. Dist: 2- Ketchel, 4- Goodwin, 5- Windes
28. [TDD] Request approval of a \$50K contract amendment 2 with Simpleview for additional website content creation and original copy. Dist: 2- Ketchel, 4- Goodwin, 5- Windes
29. [TDD] Request ratification of PO 21801173 and payment to Silipint in the amount of \$8,064.48. Dist: 2- Ketchel, 4- Goodwin, 5- Windes

30. [WS] Request approval for the City of Crestview to provide water and sewer service to Fresenius Kidney Care and Crestview Renalus Center, both located at 221 Redstone Ave East, Crestview. Dist: 1- Fountain
31. [WS] Request approval to allow OCWS to provide water and fire protection service for the proposed Cassady Commerce Park Phase II, located at 4737 Live Oak Church Road, Crestview. Dist: 1- Fountain

### VIII. Public Hearing 9:00 a.m - Please fill out a Speaker Card

1. Public hearing for the adoption of an ordinance amending Division 3 Article III and Article VI of Chapter 11 of the Code of Ordinances of Okaloosa County, Florida, pertaining to the County's code enforcement process. Dist.: All

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Carolyn Ketchel, Commissioner District 2
<b>SECONDER:</b>	Nathan Boyles, Commissioner, District 3
<b>AYES:</b>	Fountain, Windes, Goodwin, Boyles, Ketchel

### IX. Department Business

#### A. *Greg Kisela/Administrative Services*

1. Request from the United States Department of Agriculture concerning Blackman Community Water System, Inc. Dist: 3 - Boyles

<b>RESULT:</b>	<b>WITHDRAWN</b>
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#### B. *Jeff Littrell/Water & Sewer*

1. Request approval of and authorize the Chairman to execute the Grant of Easement with the U.S. Air Force for a utility easement, in the amount of \$19,000, for the North Lakeshore Area Sanitary Sewer Improvements Project. District: 5- Windes

<b>RESULT:</b>	<b>ADOPTED [4 TO 0]</b>
<b>MOVER:</b>	Carolyn Ketchel, Commissioner District 2
<b>SECONDER:</b>	Nathan Boyles, Commissioner, District 3
<b>AYES:</b>	Kelly Windes, Trey Goodwin, Nathan Boyles, Carolyn Ketchel
<b>AWAY:</b>	Graham Fountain

#### C. *GinNeal McVay/Human Resources*

1. Request consideration and approval of proposed changes to the Human Resources Policy Manual District: All

<b>RESULT:</b>	<b>WITHDRAWN</b>
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**D. *Elliot Kampert/Growth Management***

1. Update on the status of and request for authorization for creation of a Boating Restricted Area (idle speed/no-wake zone) on Santa Rosa Sound. Dist: 2 - Ketchel

<b>RESULT:</b>	<b>ADOPTED [4 TO 0]</b>
<b>MOVER:</b>	Carolyn Ketchel, Commissioner District 2
<b>SECONDER:</b>	Nathan Boyles, Commissioner, District 3
<b>AYES:</b>	Kelly Windes, Trey Goodwin, Nathan Boyles, Carolyn Ketchel
<b>AWAY:</b>	Graham Fountain

**E. *Jason Autrey/Public Works***

1. Request approval of Change Order #2 to Contract C18-2673-PW for the intersection improvements on Matthew Boulevard at Highway 98 by Gulf-Atlantic Constructors, Inc. Dist: 5 - Windes

<b>RESULT:</b>	<b>ADOPTED [4 TO 0]</b>
<b>MOVER:</b>	Carolyn Ketchel, Commissioner District 2
<b>SECONDER:</b>	Nathan Boyles, Commissioner, District 3
<b>AYES:</b>	Kelly Windes, Trey Goodwin, Nathan Boyles, Carolyn Ketchel
<b>AWAY:</b>	Graham Fountain

**F. *Jennifer Adams/Tourist Development***

1. Request approval of a contract with BooneOakley with a annual dollar amount of \$886,200.00 for marketing, advertising, and public relations services. Dist: 2- Ketchel, 4- Goodwin, 5- Windes

**RESULT:** ADOPTED [4 TO 0]  
**MOVER:** Carolyn Ketchel, Commissioner District 2  
**SECONDER:** Nathan Boyles, Commissioner, District 3  
**AYES:** Kelly Windes, Trey Goodwin, Nathan Boyles, Carolyn Ketchel  
**AWAY:** Graham Fountain

2. Request approval of additional opportunities and fees in the Partner Program.  
 Dist: 2- Ketchel, 4- Goodwin, 5- Windes

**RESULT:** ADOPTED [4 TO 0]  
**MOVER:** Carolyn Ketchel, Commissioner District 2  
**SECONDER:** Nathan Boyles, Commissioner, District 3  
**AYES:** Kelly Windes, Trey Goodwin, Nathan Boyles, Carolyn Ketchel  
**AWAY:** Graham Fountain

3. Request approval of \$2,500 to support relocation of a girls' softball tournament from Panama City to the Fort Walton Beach Recreation Center.  
 Dist: 2- Ketchel

**RESULT:** ADOPTED [4 TO 0]  
**MOVER:** Carolyn Ketchel, Commissioner District 2  
**SECONDER:** Nathan Boyles, Commissioner, District 3  
**AYES:** Kelly Windes, Trey Goodwin, Nathan Boyles, Carolyn Ketchel  
**AWAY:** Graham Fountain

X. **Commissioners' Minute**

XI. **Public Comments - Please fill out a Speaker Card**

*Okaloosa County adheres to Title VI Nondiscrimination and Americans with Disabilities Act and will make reasonable accommodations for access to this meeting upon request. Please call the County Administrator's Office at (850) 651-7515 to make a request. For Hearing Impaired, Dial 1-800-955-8771 (TDD), and 1-800-955-8770 (Voice). Requests must be received at least 48 hours in advance of the meeting in order for Okaloosa County to provide the requested service.*

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