

Agenda  
Okaloosa County Board of Commissioners  
Tuesday, February 6, 2018– 8:30 AM  
Crestview City Hall Council Chambers

I. **Call to Order**

A. *Invocation*

B. *Pledge of Allegiance*

II. **County Administrator's Update**

III. **County Attorney's Update**

IV. **Clerk of Court's Update**

V. **Public Comments**

VI. **Consent Agenda**

1. [AP] Request approval of Amendment Number One to Schindler Elevator Corporation Contract for Maintenance of elevators and escalators at the Destin - Fort Walton Beach and Destin Executive Airports in the amount of \$4,320. Dist: 2- Ketchel, 5- Windes *Page: 6*
2. [AP] Request approval of Final Change Order No. 1 to deduct \$59,849.54 from Michael Baker International, Inc., Contract No. C15-2255-AP, Professional Architect and Engineering Services for the Baggage Handling System Project at the Destin-Fort Walton Beach Airport (VPS). Dist: 2- Ketchel *Page: 45*
3. [AP] Request approval of Final Change Order No. 1 to add \$33,200.00 to Contract No. C17-2608-AP, U.S. Fence and Gates, Inc., for the Security Fence project at Bob Sikes Airport (CEW). Dist: 1-Fountain *Page: 51*
4. [AP] Request approval of the AVCON, Inc. Contract Renewal and Amendment Two for General Consulting Services at the Okaloosa County Airports. Dist: 1 - Fountain, 2 - Ketchel, 5 – Windes *Page: 64*

5. [AP] Request approval of appointment of General Robert Buhrow to the Okaloosa County Aviation Board, Seat 2 for the remainder of the term, expiring September 30, 2019. Dist: 1 - Fountain, 2 - Ketchel, 5 – Windes *Page: 89*
6. [AP] Request approval of Allegiant Air Month To Month Agreement for maintenance area and cargo building storage space retroactive to their beginning date of May 1, 2017 and the expiration date corresponding to their Signatory Airline Operating Agreement and Terminal Building Lease unless terminated earlier per the Month To Month Agreement. Dist: 2 – Ketchel *Page: 98*
7. [AP] Request approval to schedule and advertise a Public Hearing for Repeal and Replace of Attachment #1 to Ordinance 16-17, Ground Transportation Policy, at Destin - Fort Walton Beach Airport (VPS). Dist: 2 – Ketchel *Page: 122*
8. [CAO] Request approval of reorganization. Dist: All *Page: 130*
9. [CAO] Approval of Budget Resolution and Budget Transfer. Dist: All *Page: 132*
10. [CAO] Approval of Budget Resolutions and Budget Transfer for Grants Administration. Dist: All *Page: 135*
11. [CAO] Request approval of temporary policy waivers to implement electronic time keeping and leave system. Dist: All *Page: 140*
12. [CAO] Request approval to appoint Timothy Shaw, Esq. to the Law Library Board. Dist: All *Page: 144*
13. [CAO] Per Florida Statute 136.06, a link to checks written and payments made (warrants) is provided for Board information and review. Dist: All *Page: 147*
14. [FM] Request approval of payment to Trane US Inc. For Rental of a Standby Chiller for the County Jail in 2016 in the amount of \$4,224.50. Dist: 1 – Fountain *Page: 148*
15. [GM] Request approval of the re-appointment of Jason Buck to the Construction Competency Board. Dist: All *Page: 153*
16. [Non BCC] Request approval for the County Tax Collector to choose the newspaper to advertise the delinquent taxes as required by Florida Statute 197.402 (2). Dist: All. *Page: 155*
17. [Non-BCC] Request approval of Law Enforcement Trust Fund disbursements in the total amount \$10,625.00 for Crime Prevention-related activities, Drug Abuse Prevention-Education, Safe Neighborhood, and School Resource Office. Dist: All. *Page: 158*
18. [PUR] Request approval of the Renewal and Amendment to C17-2533-HR with People Ready, Inc. which provides temporary employee staffing for the County. Dist: All *Page: 178*
19. [PUR] Request approval of the contract with HDR Engineering, Inc., to provide engineering services for the Water and Sewer Department. Dist: All *Page: 195*

20. [PUR] Request approval of the contract with CH2M Hill Engineers, Inc., to provide engineering services for the Water and Sewer Department. Dist: All [Page: 280](#)
21. [PUR] Request approval of the contract with Simpleview, LLC. for website development for the destination, conference center and film divisions of the Tourist Development Department, with a one-time development fee of \$116,750 and an annual ongoing maintenance/hosting fee of \$209,850. Dist: 2-Ketchel, 4-Goodwin, 5-Windes [Page: 374](#)
22. [PUR] Request approval of the contract with Constantine Engineering, Inc., to provide engineering services for the Water and Sewer Department. Dist: All [Page: 455](#)
23. [PUR] Purchase of one (1) 2017 John Deere 210G LC FT4 Excavator for Public Works in the amount of \$191,172.97. Dist: All [Page: 539](#)
24. [PUR] Purchase of two (2) F-450 Utility Body 4X4 for Water & Sewer in the amount of \$134,394.00. Dist: All [Page: 545](#)
25. [PUR] Purchase of one (1) Volvo EW160E excavator with attachments in the amount of \$189,012.00. Dist: All [Page: 549](#)
26. [PUR] Request approval of the contract with Replay Systems, Inc. for the installation and maintenance of a 911 Logging Recorder in the amount of \$209,500 and approval of related budget transfer. Dist: All [Page: 553](#)
27. [PUR] Request approval of the Renewal and Amendment to C17-2534-HR with Kelley Services, Inc. which provides temporary employee staffing for the County. Dist: All [Page: 629](#)
28. [PUR] Request approval of the contract with Poly, Inc., to provide as needed engineering services for the Water and Sewer Department. Dist: All [Page: 645](#)
29. [PUR] Request approval of the Renewal and Amendment to C15-2258-FM with B&C Fire Safety, Inc., for inspection and service of fire extinguishers, fire alarms, fire pumps systems and sprinkler systems for Okaloosa County Airports and Facility Maintenance. Dist: All [Page: 731](#)
30. [PW] Okaloosa Island Public Beach Access Improvements - Change Order 1 in the amount of \$7,893.00. Dist: 2 – Ketchel [Page: 747](#)
31. [TDD] Request approval to reimburse public safety expenditures funded by tourist development taxes: Okaloosa lifeguards \$33,532.85, Okaloosa Sheriff \$40,602.81. Dist: 2-Ketchel, 4-Goodwin, 5-Windes [Page: 752](#)

## VII. Public Hearing 9:00 a.m.

1. Public Hearing for Adoption of a Notice of Intent to Use Non-Ad Valorem Assessment Collection Process Dist: All [Page: 765](#)

2. Request approval for the Adoption of an Ordinance Amending the Okaloosa County Investment Policy. Dist: All. *Page: 773*

## VIII. Department Business

### A. *Jason Autrey/Public Works*

1. Request Adoption of Resolution designating Surplus Funds to accelerate the construction of P.J. Adams Phase 3. Dist: 3 - Boyles (Sponsor: Boyles) *Page: 804*
2. PJ Adams Phase 3 Right-of-Way Resolution of Necessity. Dist: 3 – Boyles *Page: 815*
3. Request approval of Change Order #8 to Ajax Building Corporation's Contract #C14-2177-FM for the Okaloosa County Courthouse for a maximum additive amount of \$125,115.00. Dist: 3 – Boyles *Page: 910*
4. Request approval of Deductive Change Order #9 to Ajax Building Corporation's Contract #C14-2177-FM for the Okaloosa County Courthouse in the amount of \$314,589.76 as a part of the Owner Direct Purchasing Program. Dist: 3 – Boyles *Page: 931*

### B. *Jennifer Adams/Tourist Development*

1. Request approval of the Tourist Development Council membership selection process and appointment of members of the selection committee. Dist: 2-Ketchel, 4-Goodwin, 5-Windes *Page: 1151*
2. Request approval to fund, not to exceed \$2M, from tourist development tax dollars for an emergency beach restoration project for a portion of Holiday Isle. *Page: 1155*

### C. *GinNeal McVay/Human Resources*

1. Request approval to add two (2) Airport Communications Specialist positions in the Airports Department. Dist: All *Page: 1158*

### D. *Jeff Littrell/Water & Sewer*

1. Request approval of and authorize the Chairman to execute a Resolution renaming the Bob Sikes Water Reclamation Facility to the Jerry D. Mitchem Water Reclamation Facility. Dist: 1-Fountain. (Sponsor: Fountain) *Page: 1160*

**IX. New Business**

1. Request Board discussion and approval of a letter for a written determination as to the regulations of the National Park Service. Dist: 5-Windes, 2-Ketchel *Page: 1167*
2. Request approval of a resolution in support of the National Park Service. Dist: All (Sponsor: Ketchel) *Page: 1170*

**X. Commissioners' Minute****XI. Public Comments**

*Okaloosa County adheres to Title VI Nondiscrimination and Americans with Disabilities Act and will make reasonable accommodations for access to this meeting upon request. Please call the County Administrator's Office at (850) 651-7515 to make a request. For Hearing Impaired, Dial 1-800-955-8771 (TDD), and 1-800-955-8770 (Voice). Requests must be received at least 48 hours in advance of the meeting in order for Okaloosa County to provide the requested service.*