

Minutes  
Okaloosa County Board of Commissioners  
Tuesday, March 7, 2017– 8:30 AM  
Crestview City Hall Council Chambers

**This is a meeting summary and does not constitute the official minutes.**

- I. **Pledge of Allegiance**
  
- II. **Employee Recognition**
  
- III. **County Administrator's Update**
  
- IV. **County Attorney's Update**
  
- V. **Commissioners' Minute**
  
- VI. **Clerk of Court's Update**
  
- VII. **Public Comments**
  
- VIII. **Visitor**

- 1. Diane Broxson & Denna Lantz, Crestview Health Center requests to address the Board on the services provided to the citizens of Crestview . District: 1, 3.
  
- 2. Heather Ruiz - Mattie Kelly Executive Committee Secretary, request approval of and authorize the Chairman to execute a Proclamation declaring March 12th 2017 as "Mattie Kelly Day" in Okaloosa County to be presented to the Mattie Kelly Arts Foundation President Marcia Hull. Dist: All

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Windes, Commissioner District 5
<b>SECONDER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

- 3. Mary Florence to address the Board with an informational update concerning the Annual Report for the Okaloosa County Commission on Status of Women. Dist: All.

**Ms. Mary Florence was unable to attend.**

**IX. Public Hearing - 9:00 A.M.**

1. [CAO] Public Hearing for the Adoption of an Ordinance Amending the Okaloosa County Investment Policy. District: All.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Kelly Windes, Commissioner District 5
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

**X. Consent Agenda**

**Mover - Commissioner Boyles**

**Second - Commissioner Fountain.**

**Consent Agenda adopted unanimously with no items pulled for discussion.**

1. [CAO] Per Florida Statute 136.06, a link to checks written and payments made (warrants) is provided for Board information and review. Dist: All
2. [CAO] Request approval of minutes for the 01.31.2017 Workshop and Special Meeting. Dist: All
3. [CAO] Approval of Budget Resolution(s). Dist: All
4. [CAO] Request approval of School Board's disbursements from the Megan Warman Driver Education Safety Program. (Dist: All)
5. [CAO] Request approval of final payment to 90 Works for Child Protection Services and transition to Gulf Coast Kids House as new provider effective February 18, 2017. (Dist: All)
6. [CAO] Resolution Amending Resolution 17-06, correcting the Fiscal Year of the Budget Amendment. Dist: All
7. [CAO] Request approval of and authorize the Chairman to execute a Proclamation declaring April 5, 2017 as "Exchange Club and Fort Walton Beach Woman's Club Child Abuse Prevention Day" in Okaloosa County. Dist: All.
8. [CAO] Request Approval of the Budgetary Disbursement Process for the Clerk of the Circuit Court's Finance Operation. Dist: All
9. [Non-BCC] Request approval of Law Enforcement Trust Fund disbursements in the total amount of \$5,600.00 for Crime Prevention-related activities & Drug Abuse Prevention-Education. Dist: All.
10. [PS] Request approval of the Interlocal Agreement between Okaloosa County and the Fort Walton Beach Police Department Regarding the Early Opiate Overdose Intervention Partnership Program. Districts: 2 & 4

11. [PS] Request approval for direct payment of the January 2017 Airgas oxygen invoice for a total of \$3,250.72. District: All
12. [PUR] Request Removal of Fixed Asset # 000014619 (Paint Can Crusher) from fixed asset ledger. DIST: ALL
13. [PUR] Request approval to contract with Thompson Tractor Company, Inc., to provide maintenance on all Caterpillar generators. (Dist: ALL)
14. [PUR] Request approval of the amendment to C16-2370-FM with System Specialist, Inc., to add buildings under the current HVAC contract. (Dist: ALL)
15. [PUR] Request approval of the amendment and renewal of C16-2384-PS to renew contract for an additional year, add updated pricing sheet and Public Records language. (Dist. ALL)
16. [PUR] Request approval of the contracts with Landrum Staffing Services, Inc., People Ready, Inc., Kelly Services, Inc., and Tampa Service Company, Inc., DBA Pacesetter Personnel Services, to provide Temporary Staffing for the County as needed. (Dist. ALL)
17. [PUR] Request Board approval to purchase seven (7) coordinated transportation mini-buses. Dist: All
18. [PW] Request for approval/acceptance of roadway improvements (westbound right turn lane) on Stillwell Boulevard to enter into the permanent maintenance system. Dist: 1
19. [PW] Request approval of an Agreement between the Okaloosa County Tax Collector and The Pines and Triple Lakes Estates MSBU. District 1
20. [PW] Request approval of Baker Landfill - 2017 Semiannual Sampling and Reporting District: 3
21. [PW] Lease L14-0403-PW Final Payment to Kansas State Bank for Road Graders and Lease Close-out. District 1 & 3
22. [PW] Approval of a request from Holiday Isle Beach Service Inc. for 2017 Qualified Beach Vendor Certificate & QBV Beach Vehicle Permit. District: 2
23. [PW] Request approval of and authorize the Chairman to execute a contract with the Florida Department of Corrections for the use of inmate labor for the Parks Department (C11-1844-PW). District: All.
24. [PW] Request approval of a Public Event Permit for the Bluewater Fitness Hunger 5k Run, to be held April 8, 2017 8:15 a.m. - 10:15 a.m., along White Point Road sponsored by Bluewater Fitness & Wellness Center. District 5
25. [PW] Request approval of a Public Event Permit for the White-Wilson Community Foundation 5k /8k Run for the Health of It, to be held March 25, 2017 9:00 a.m. - 10:00 a.m., along Santa Rosa Blvd. and other Okaloosa Island roadways. District 5

26. [PW] Approval of a request from Coastal Beach Service for a 2017 Qualified Beach Vendor Certificate and QBV Beach Vehicle Permit. District: 2
27. [PW] Approval of a request from Island Sands Beach Service of NW FL for a 2017 Qualified Beach Vendor Certificate and QBV Beach Vehicle Permit. District: 2
28. [PW] Approval of a request from Lazy Days Beach Rentals, Inc. for 2017 Qualified Beach Vendor Certificate & QBV Beach Vehicle Permit. District: 2
29. [RM] Request approval for acceptance of Wellness Contribution Funds. District: ALL
30. [RM] Request authority for staff to bind and purchase coverage for the County's property insurance program. District: ALL
31. [TDD] Request approval of task order 20 "Construction-Phase Services FWC Grant 15155 (near-shore snorkel)" and task order 21 "Construction-Phase Services FWC Grant 15155 (off-shore fish/dive)", Taylor Engineering contract C14-2117-TDD.
32. [TDD] Providing the monthly reconciliation of the use of promotional reserve funds. District: 2,4,5
33. [TDD] Request approval of task order 4 revised #1 "ECCC Capital Project Advisory Committee", Matrix Design Group contract C14-2157-TDD. District: 2,4,5
34. [TDD] Request approval for two sales staff members to attend Cvent Connect, June 12-14 in Las Vegas. District: 2,4,5
35. [TDD] Request approval for two sales staff members to attend IPW (formerly International Pow Wow), June 3-7 in Washington DC. District: 2,4,5
36. [TDD] Request approval of the 2017 Media Plan for Allegiant Air. District: 2,4,5
37. [TDD] Advising the Board of LinkedIn media placement increase. District: 2,4,5
38. [TDD] Request approval to submit an application in the amount of \$60,000 for the 2017-2018 Florida Fish and Wildlife Conservation Commission (FWC) Artificial Reef Construction Grant. District: 2,4,5
39. [TDD] Request approval of Allegiant Air media buy sheets in excess of \$50,000 for 2017. District: 2,4,5
40. [TDD] Request approval for payment in advance for Plan Your Meetings Live Event - Atlanta to occur in March 2017. District: 2,4,5
41. [WS] Request approval of and authorize the Chairman to execute a Proclamation declaring the month of April as "Water Conservation Month" in Okaloosa County. District: All

## XI. Department Business

**A. *Kay Godwin/Administrative Services***

1. Request approval of payments to Department of Revenue following sales tax audit. (Dist: All)

<b>RESULT:</b>	<b>ADOPTED [4 TO 1]</b>
<b>MOVER:</b>	Kelly Windes, Commissioner District 5
<b>SECONDER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>AYES:</b>	Carolyn Ketchel, Graham Fountain, Kelly Windes, Trey Goodwin
<b>NAYS:</b>	Nathan Boyles

**B. *Jeff Littrell/Water & Sewer***

1. Request approval of and authorize Chairman to execute a contract with Constantine Engineering, Inc. for engineering services for the Arbennie Pritchett WRF Reclaimed Water Expansion Project, in response to RFQ #WS 89-16. District: 3.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

**C. *Elliot Kampert/Growth Management***

1. Discussion of Options Regarding County Public Transportation Program - All BCC Districts

<b>RESULT:</b>	<b>ADOPTED [3 TO 2]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Kelly Windes, Commissioner District 5
<b>AYES:</b>	Kelly Windes, Nathan Boyles, Trey Goodwin
<b>NAYS:</b>	Carolyn Ketchel, Graham Fountain

**Consider options 1,2 and 4, disregarding option 3. Staff to bring back more information at the April 4th meeting.**

2. Board to Consider holding a public hearing to discuss the Heritage Plantation Community Development District's non-compliance with state reporting requirements - BCC District 1

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>SECONDER:</b>	Kelly Windes, Commissioner District 5
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

**No Public Hearing needed.**

**D. Tracy Stage/Airports**

1. Request approval of Complete Transition of the Law Enforcement Services at Okaloosa County Airports Districts 1, 2, 5

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>SECONDER:</b>	Trey Goodwin, Commissioner District 4
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

**Vote 1 (above) to approve the agreement with the Okaloosa County Sheriff's Office (OCSO) to assume law enforcement responsibilities of the Okaloosa County Airports (VPS, CEW, DTS) in the amount of \$758,465.00 for the period of service April 1, 2017 to September 30, 2017 for a total monthly invoice amount of \$126,410.83.**

**Vote 2 (below) is to approve items 2-4:**

2. For County Property Custodian documentation, request approval to transfer assets from the Airports Department to OCSO.
3. Approve the request to payout sick leave balance for the attached Airport Police Officers.
4. Approve the request to dissolve the Okaloosa County Airports Police Division effective March 31, 2017.

**Mover- Commissioner Fountain  
Second - Commissioner Goodwin  
Adopted unanimously**

2. TSA PreCheck Temporary Enrollment Center Event at Destin-Fort Walton Beach Airport: District 2

**Informational item only**

**E. Jason Autrey/Public Works**

1. Request authorization of a Public Works payment to Versatile Traffic Data, Inc. District: 4

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Kelly Windes, Commissioner District 5  
**SECONDER:** Graham Fountain, Commissioner District 1  
(Vice-Chairman)  
**AYES:** Ketchel, Fountain, Windes, Boyles, Goodwin

2. Request approval of the 2017 Striping List to Emerald Coast Striping, LLC, Contract C16-2466-PW Dist: ALL

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Nathan Boyles, Commissioner, District 3  
**SECONDER:** Kelly Windes, Commissioner District 5  
**AYES:** Ketchel, Fountain, Windes, Boyles, Goodwin

3. Request approval of the Amended and Restated Lease with Pier Associates, Inc. for the Okaloosa Island Pier and Restaurant. District: 2

**RESULT:** TABLED [UNANIMOUS]Next: 4/18/2017 8:30 AM  
**MOVER:** Nathan Boyles, Commissioner, District 3  
**SECONDER:** Kelly Windes, Commissioner District 5  
**AYES:** Ketchel, Fountain, Windes, Boyles, Goodwin

## XII. Old Business

1. [PS] Public Safety Presentation on EMS Issues Discussed at January 31st Workshop.  
District: All

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Nathan Boyles, Commissioner, District 3  
**SECONDER:** Graham Fountain, Commissioner District 1 (Vice-Chairman)  
**AYES:** Ketchel, Fountain, Windes, Boyles, Goodwin

2. [CAO] Request consideration and discussion concerning changes to the Monthly workshop scheduling. District: All.

**RESULT:** ADOPTED [UNANIMOUS]  
**AYES:** Ketchel, Fountain, Windes, Boyles, Goodwin

**Consensus to move the March 28th workshop meeting to Wed, March 29, 2017 due to a schedule conflict.**

3. [CAO] Request approval of Amended Procedures for Meetings of the Board of County Commissioners. District: All.

<b>RESULT:</b>	<b>ADOPTED [4 TO 1]</b>
<b>MOVER:</b>	Kelly Windes, Commissioner District 5
<b>SECONDER:</b>	Nathan Boyles, Commissioner, District 3
<b>AYES:</b>	Carolyn Ketchel, Graham Fountain, Kelly Windes, Nathan Boyles
<b>NAYS:</b>	Trey Goodwin

4. [CAO] Request approval of Agreement to Retain Special Counsel Related to Beach Restoration and Permit Issue. District: All.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>SECONDER:</b>	Trey Goodwin, Commissioner District 4
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

**Vote 1 (above) is for the approval of the stakeholders list.**

**Vote 2 (below) is to retain Special Counsel.**

**Mover- Commissioner Fountain**

**S- Commissioner Goodwin**

**Adopted 4-1 (Nay- Commissioner Boyles)**

5. [CAO] Request authorization to seek Attorney General Opinion. District: All.

<b>RESULT:</b>	<b>TABLED [3 TO 2]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Trey Goodwin, Commissioner District 4
<b>AYES:</b>	Graham Fountain, Nathan Boyles, Trey Goodwin
<b>NAYS:</b>	Carolyn Ketchel, Kelly Windes

**Tabled indefinitely and allowing the legislative process to address this issue vs an Attorney General Opinion.**

### XIII. New Business

1. [CAO] Resolution in Support of Triumph Gulf Coast Funding for the Eight Disproportionately Affected Counties. Dist: All

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Windes, Commissioner District 5
<b>SECONDER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

### XIV. Public Comments



*Okaloosa County adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to this meeting upon request. Please call the County Administrator's Office at (850) 651-7515 to make a request.* For Hearing Impaired, Dial 1-800-955-8771 (TDD), and 1-800-955-8770 (Voice). Requests must be received at least 48 hours in advance of the meeting in order for Okaloosa County to provide the requested service.

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