

Minutes  
Okaloosa County Board of Commissioners  
Tuesday, June 6, 2017– 8:30 AM  
Crestview City Hall Council Chambers

**This is a meeting summary and does not constitute the official minutes.**

**I. Public Information Update**

1. Public Information Update. Dist: All.

**II. Health Minute**

**III. County Administrator's Update**

Chris Holley will help us 6-8 weeks as interim Tourism Development Department Director.

After discussion, pier inspection items were all corrected.

**IV. County Attorney's Update**

**V. Commissioners' Minute**

**VI. Clerk of Court's Update**

**VII. Public Comments**

**VIII. Consent Agenda**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

Item 10 and 25 pulled for comment by Commissioner Boyles.

Item 8 pulled by Greg Stewart for discussion. A public hearing is not needed for the Board to approve. Commissioner Boyles motioned, seconded by Commissioner Fountain, approved 5-0.

1. [AP] Request approval of Schindler Elevator's contract renewal at the Destin - Fort Walton Beach Airport District 2
2. [AP] Request approval of Executive Cleaning, Inc. contract renewal and amendment District 2
3. [CAO] Per Florida Statute 136.06, a link to checks written and payments made (warrants) is provided for Board information and review. Dist: All
4. [CAO] Approval of Budget Resolution(s) & Transfer(s). Dist: All
5. [CAO] Request Board approve reimbursement of Okaloosa County School District expenditures for driver's education from the Okaloosa County Traffic Education Fund. Dist: All.
6. [CAO] Request approval of minutes for the 04.25.2017 Workshop, the 04.25.2017 Special Meeting and the 05.02.2017 Regular Meeting. Dist: All
7. [CAO] Request approval of a Resolution submitted by Surety Land Title of Florida, LLC for an Okaloosa Island Leasehold Conversion. Dist: 2.
8. [CAO] Request approval to schedule a Public Hearing for comment & consideration of a Resolution submitted by Escambia County Housing Finance Authority. Dist. All
9. [CAO] Request approval to present a Airport Police badge to the deputies who made the transition from an Airport Police Officer to an Okaloosa County Sheriff's Deputy. Dist: 1,2
10. [GM] Request approval of the Appointment of Jeremy Stewart to the Construction Competency Board - All Districts
11. [GM] Request approval of Memorandum of Agreement with the Florida Commission for the Transportation Disadvantaged to receive transportation disadvantaged funds. - All BCC Districts
12. [GM] Request approval of amendment to Contract C99-0245-PII-16 with Tyler Technologies to enable upgrades to permitting software - All BCC Districts
13. [GM] Request approval of agreement with Secure Transportation, LLC, to provide non-emergency medical transportation services. All BCC Districts
14. [HR] Request approval of and authorize the Chairman to execute the agreement to continue the Veterans' Court Coordinator position for the period of July 1, 2017 - June 30, 2018, with funds from the State of Florida award allocation. District: All
15. [NON-BCC] Request approval of Law Enforcement Trust Fund disbursements in the total amount of \$1,775.00 for Crime Prevention-related activities & Drug Abuse Prevention-Education. Dist: All.
16. [Non-BCC] Request approval of Sheriff's 2nd Dollar Fund reimbursement request. Dist: All

17. [PS] Request approval to amend contract C16-2405-PS with Airbus DS Communications, Inc., in the amount of \$17,478.00. District: All
18. [PS] Request approval of the Okaloosa County Behavioral Health Transportation Plan. District: All
19. [PUR] Request approval of the amendment to C17-2519-PW to add additional language required by the FDOT concerning Black Bears and the removal of all garbage and debris from construction sites daily. (C17-2519-PW) (District: 1 & 3)
20. [PUR] Request approval of the amendment to C12-1964-PS with Williams Communication, Inc. to extend contract to a month-month basis and provide fees for their services. (C12-1964-PS) (District: ALL)
21. [PUR] Request approval by the Board to change the type of bucket and coupler for a recently purchased front end loader (Purchase Order No. 21700713). Dist: All
22. [PUR] Request approval to remove two (2) Property Appraiser Vehicles from Fixed Assets Ledger. Dist: All
23. [PUR] Request approval to remove a Water and Sewer Trench Box from active inventory. Dist. All
24. [PUR] Request approval to award bid to Anderson Columbia Co., Inc., to provide Asphalt Materials to the County on an as needed basis. (RFB PW 60-17) (District: ALL)
25. [PUR] Request approval to award bid to Gulf Coast Traffic Engineers, Inc. to provide miscellaneous Road Striping Services/Thermoplastic & Painted Pavement Markings for the County on an as needed basis. (RFB PW 57-17) (District: ALL)
26. [PUR] Request approval to award bid to Southern Rock and Lime, Inc., Anderson Columbia Co., Inc., and Vulcan Construction Materials, Inc. to provide limerock, limestone and asphalt milling's and various size rocks as needed to the County. (RFB PW59-17) (District: ALL)
27. [PUR] Request approval of the contract with WDR Mechanical Contractors, Inc. for Chiller Replacement for the Okaloosa County Emerald Coast Convention Center. (RFB TDD 42-17) (District: ALL)
28. [PUR] Purchase of one (1) new 8" diesel Trailer Mounted Vacuum Assisted Pump. District: ALL
29. [PUR] Purchase of one (1) new Ford 2017 4X4 Utility Body F550 with PTO driven compressor, inverter, and pipe rack. District: ALL
30. [PUR] Purchase of one (1) new 2017 4X4 New Holland T7.175 Tractor District: ALL
31. [PUR] Purchase of one (1) new 2017 Ford Flat Bed Truck F-450 with PTO Driven Compressor and winch. District: ALL

32. [PUR] Purchase of one (1) new 2017 Ford F550 4X4 with crane and inverter District: All
33. [PUR] Purchase of one (1) new 2017 Ford F450 with utility body and pipe rack District: All
34. [PUR] The purchase of two (2) new 2017 regular cab & chassis (4x4) dual rear wheel trucks w/ utility bed, air compressor and inverter. District: ALL
35. [PW] Approval of a request by Beach Side Ceremonies & Events Inc. for a 2017 Qualified Beach Vendor Certificate. District: 2.
36. [PW] Request approval of payment of the Final Invoices for Contract C00-0408-PW for Solid Waste Transfer Station Operation. District: All
37. [PW] Request approval of final payment on Contract C16-2396-PW for construction services to Carter's Contracting Services, Inc. of the Gap Creek Stormwater Improvement Project. District 4
38. [PW] Request approval for the Chairman to execute the Certification form for the Submerged Lands Lease Annual Wet Slip Report & Gross Income Reporting for the Okaloosa Island Pier for 2016/2017. District: 2
39. [PW] Request approval of a Special Event Permit to utilize a county beach area on Okaloosa Island near the Boardwalk for a one day Volleyball Tournament to be held October 28, 2017 from 8:00 a.m. - 4:00 pm, sponsored by Emerald Coast Association of Realtors. District: 2
40. [PW] Request approval of a 5 Year Sublease with the State of Florida Department of Agriculture and Consumer Services, Florida Forest Service for Guest Lake Boat Ramp - Park. District 3
41. [PW] Request approval of a Special Event Permit to utilize a county beach area at James Lee Park in Destin on Saturday, September 30, 2017 for a beach run, sponsored by the Andrew Weathers Memorial Foundation. Dist 5.
42. [PW] Request approval of a Special Event Permit for the Superwow Camp Volleyball Tournament, to be held on the beach behind The Boardwalk on Okaloosa Island on June 20-21 and June 27-28, 2017 from 1:00 p.m. to 5:00 p.m., sponsored by the Georgia Baptist Mission Board. District 2.
43. [TDD] Providing the monthly reconciliation of the use of promotional reserve funds. District: 2,4,5
44. [TDD] Request approval to reimburse expenditures. District: 2,4,5
45. [TDD] Request approval for payment in advance for VisitFlorida Welcome Center brochure and transparency advertising in the amount of \$2,410.50. District: 2,4,5
46. [TDD] Request approval for payment in advance for VisitFlorida Destination Marketing Organization Partnership in the amount of \$5,490.52. District: 2,4,5

47. [WS] Request approval of and authorize the Chairman to execute Revision 1 to Task Order 11 with CH2M HILL Engineering for professional engineering services related to the AMR/AMI Installation Project (mass residential meter replacement). District: All.

## IX. Public Hearing - 9:00 A.M.

1. A public hearing of an ordinance revising the licensing requirements for building and electrical contractors and revising the licensing and permitting fees - All BCC Districts

<b>RESULT:</b>	<b>ADOPTED [4 TO 1]</b>
<b>MOVER:</b>	Kelly Windes, Commissioner District 5
<b>SECONDER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>AYES:</b>	Carolyn Ketchel, Graham Fountain, Kelly Windes, Nathan Boyles
<b>NAYS:</b>	Trey Goodwin

Above vote was to change the word "shall" to "may" in the ordinance.

The second vote was for a fee increase.

M-Nathan Boyles

S-Kelly Windes

Nay - Graham Fountain, Trey Goodwin

Vote passed 3-2

2. First of two public hearings to consider adopting an ordinance amending the County Land Development Code to provide siting, permitting, development and operational standards for medical marijuana dispensing facilities and treatment centers - All BCC Districts

No action needed today. 1st of 2 public hearings.

Need review of selection process.

Graham Fountain had concerns over hours of operation being too broad. Reduce to 9-5.

Concern about crime after dark.

Trey Goodwin suggested looking at running as a franchise to generate revenue for County projects such as stormwater.

Greg Stewart clarified that we are only able to regulate number, location, and permitting requirements.

Nathan Boyles summarized that this is the precursor to marijuana being legalized for recreational use. We need to have the foresight to realize this and prepare for this.

## X. New Business

1. Request approval of submitting the Okaloosa County Restore Act Multiyear Implementation Plan Phase I.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Windes, Commissioner District 5
<b>SECONDER:</b>	Nathan Boyles, Commissioner, District 3
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

## XI. Department Business

### A. *GinNeal McVay/Human Resources*

1. Request approval for new positions and grants administration transition.  
District: All

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

### B. *Greg Kisela/Purchasing*

1. Request approval to award bid to Heritage Product Resources, Inc. for the Chair Replacement at the Emerald Coast Convention Center. (RFB TDD 36-17) (District: 5)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Trey Goodwin, Commissioner District 4
<b>SECONDER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

### C. *Darrel Jones/Tourist Development*

1. Request approval of an Interlocal Agreement Establishing the Choctawhatchee Bay Estuary Coalition. Dist: 2,4,5

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

Above vote was for approval of the interlocal agreement and authorizing the Chairman to sign.

2nd vote Appointing a commissioner to the program.

Commissioner Boyles nominated Commissioner Windes to serve.

M - Commissioner Boyles  
S - Commissioner Fountain  
Approved, 5-0

**D. Jeff Littrell/Water & Sewer**

1. Request approval of and authorize Chairman to execute the Change Order to Contract C16-2352-WS with CDM Smith, Inc. for design-build services for the Arbennie Pritchett Water Reclamation Facility Expansion Project.  
District: All.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

**E. Jason Autrey/Public Works**

1. Request Board approval for a proposed traffic signal at Comanche Drive and Martin Luther King Jr. Blvd. , FWB. District 4

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Trey Goodwin, Commissioner District 4
<b>SECONDER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

2. Request approval to perform work as requested by the City of Laurel Hill for assistance with replacing four (4) failing or failed culverts. District 1

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>SECONDER:</b>	Nathan Boyles, Commissioner, District 3
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

3. Request adoption of the Preliminary Assessment Resolution for the Improvement of Falcon Way and Eagle Way in the Pines and Triple Lakes Road Assessment Municipal Services Benefit Unit. Dist: 1

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>SECONDER:</b>	Nathan Boyles, Commissioner, District 3
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

## XII. New Business

1. Request consideration of appointments to the Value Adjustment Board. District: All.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Trey Goodwin, Commissioner District 4
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

Above was to name former Commissioner Dave Parisot to the Value Adjustment Board.

The second vote was to appoint current Commissioners Goodwin and Fountain.

M - Commissioner Boyles

S - Commissioner Windes

Approved, 5-0

2. Request approval of a revised list of project ideas compiled by staff and any other additional ideas that the BCC may wish to consider adding for RESTORE Act Pot 3 funding. Dist: All

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Nathan Boyles, Commissioner, District 3
<b>SECONDER:</b>	Graham Fountain, Commissioner District 1 (Vice-Chairman)
<b>AYES:</b>	Ketchel, Fountain, Windes, Boyles, Goodwin

## XIII. Public Comments

*Okaloosa County adheres to Title VI Nondiscrimination and Americans with Disabilities Act and will make reasonable accommodations for access to this meeting upon request. Please call the County Administrator's Office at (850) 651-7515 to make a request. For Hearing Impaired, Dial 1-800-955-8771 (TDD), and 1-800-955-8770 (Voice). Requests must be received at least 48 hours in advance of the meeting in order for Okaloosa County to provide the requested service.*

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